

CONTENTS

	PAGE
TERMS AND ABBREVIATIONS	10
INTRODUCTION	16
EFFECTIVE BRIDGE ORGANISATION	19
1.1 Overview	20
1.2 Bridge Resource Management and the Bridge Team	20
1.2.1 Composition of the Bridge Team	20
1.2.2 Sole Look-out	21
1.2.3 The Bridge Team	21
1.2.4 The Bridge Team and the Master	21
1.2.5 Bridge Team Leadership, Resource Management and Teamwork	21
1.2.6 The Bridge Team and Internal Communication	22
1.2.7 Duties within the Bridge Team	22
1.2.8 New Personnel and Familiarisation	23
1.2.9 Hours of Rest	23
1.2.10 Record Keeping and Schedules	24
1.2.11 Drug and Alcohol Policies	24
1.2.12 Use of English	24
1.3 Company Policy and Procedures	25
1.3.1 Information Distribution	25
1.3.2 Orders	26
1.3.2.1 Master's Standing Orders	26
1.3.2.2 Bridge Order Book	26
1.4 Mobile Phones and Personal Electronic Devices	26
1.5 Bridge Internet and Email	26
1.6 Emergency Preparedness	26
PASSAGE PLANNING	29
2.1 Principles	30
2.2 Responsibility for Passage Planning	30
2.2.1 Company Involvement	31
2.2.2 Passage Planning Constraints	31
2.3 Appraisal	31
2.3.1 Official Charts	32
2.3.2 Official Nautical Publications and Additional Information	33
2.4 Planning	33
2.4.1 Passage Planning in Ocean Waters	34
2.4.2 Passage Planning in Coastal Waters	35
2.4.3 Passage Planning in Pilotage Waters	35
2.4.4 Passage Planning Using ECDIS	35
2.4.5 Finalising the Passage Plan	36
2.4.6 Passage Plan Briefing	36
2.4.7 Amendments to Routes	36
2.4.8 Transferring Positions	36

2.4.9	Maritime Safety Information	37
2.4.10	Planning an Anchorage	37
2.4.11	Ships' Routeing	37
2.4.12	Ship Reporting Systems	38
2.4.12.1	Automated Ship Reporting and Monitoring	38
2.4.13	Vessel Traffic Services	38
2.5	Executing and Monitoring the Passage Plan	38

DUTIES OF THE OFFICER OF THE WATCH39

3.1	Overview	40
3.2	Effective Watch Handover	40
3.3	Managing the Bridge Watch	41
3.4	Maintaining a Proper Look-out	41
3.4.1	Control of Night Vision	42
3.4.2	Sole Look-out	42
3.5	Bridge Navigational Watch Alarm System	43
3.6	Calling the Master	43
3.7	Familiarity with Bridge Layout and Equipment	43
3.8	Situational Awareness	43
3.9	Monitoring Shipboard Operations	44
3.10	Navigation and Control	44
3.10.1	Manoeuvring Information	44
3.10.2	Use of Propulsion	45
3.10.3	Safe Speed	45
3.10.4	Steering Control	45
3.10.5	Track Control Systems	46
3.11	Monitoring the Passage	46
3.11.1	Navigation in Coastal or Restricted Waters	46
3.11.2	Monitoring Techniques	46
3.11.3	Monitoring a Passage Plan on ECDIS	47
3.11.4	Amending the Passage Plan	48
3.12	Compliance with the COLREGS	48
3.12.1	Lights, Shapes and Sound Signals	48
3.12.2	Risk of Collision	48
3.12.3	Action to Avoid Collision	49
3.13	Navigation under Pilotage	49
3.14	Maintaining an Anchor Watch	49
3.15	GMDSS Watchkeeping	50
3.15.1	Radio Watchkeeping	50
3.15.2	Emergency Communications	51
3.15.3	Maritime Safety Information	51
3.15.4	Routine or General Communications	51
3.15.5	GMDSS Log Keeping	51
3.15.6	Communications Equipment Tests	52
3.15.7	False Distress Alerts	52
3.16	Long Range Identification and Tracking	52
3.17	Ensuring Environmental Compliance	52

3.17.1	Pollution Prevention	52
3.17.2	Reporting Obligations	53
3.17.3	Reporting Points	53
3.18	Periodic Checks of Navigational Equipment	53
3.18.1	Operational Checks	53
3.18.2	Routine Tests and Checks	53
3.18.3	Software Anomalies	54
3.19	Recording Bridge Activities	54
3.20	Emergency Situations	54
3.20.1	Management	54
3.20.2	Search and Rescue	55
3.21	Danger Reporting	55
3.22	Helicopter Operations	55
3.23	Security Awareness	55

OPERATION AND MAINTENANCE OF BRIDGE EQUIPMENT 57

4.1	General	58
4.1.1	Carriage Requirements	58
4.1.2	Equipment Performance	58
4.1.3	Software Anomalies	58
4.1.4	ECDIS Anomalies	59
4.1.5	Cyber Security	59
4.2	Steering Gear and Automatic Pilot	60
4.2.1	Operation and Testing	60
4.2.2	Steering Control	60
4.2.3	Autopilot – Heading Control	60
4.2.4	Autopilot – Automatic Track-keeping	60
4.2.5	Off-course Alarm	60
4.2.6	Berthing Systems	61
4.3	Compass Systems	61
4.3.1	Magnetic Compass	61
4.3.2	Gyro Compass	61
4.3.3	GNSS Compass	61
4.3.4	Compass Errors	62
4.3.5	Rate of Turn	62
4.4	Speed and Distance Log	62
4.4.1	Speed Measurement	62
4.4.2	Types of Speed Log	62
4.4.3	Recording of Distance Travelled	62
4.5	Echo Sounders	62
4.6	Bridge Navigational Watch Alarm System	63
4.7	Navigation Lights and Signalling Equipment	63
4.8	Voyage Data Recorder	63
4.8.1	Overview	63
4.8.2	VDR Requirements	64
4.8.3	Preserving Records	64
4.8.4	VDR Testing	64
4.8.5	VDR Playback	65
4.9	Electronic Position Fixing Systems	65

4.9.1	Global Navigation Satellite System	65
4.9.2	Differential GNSS	65
4.9.3	GNSS Receivers	65
4.9.4	Geodetic Datum	65
4.9.5	Chart Accuracy and Precision	65
4.9.6	Alternative Positioning Systems	66
4.10	Automatic Identification System	66
4.10.1	AIS Overview	66
4.10.2	AIS Aids to Navigation	66
4.10.2.1	Physical AIS Aids to Navigation	66
4.10.2.2	Virtual AIS Aids to Navigation	66
4.10.3	Satellite AIS	67
4.10.4	AIS and Search and Rescue	67
4.11	Radar and Radar Plotting Aids	67
4.11.1	Safe Use of Radar	67
4.11.2	Detection of Targets	67
4.11.3	Radar Image Overlay	68
4.11.4	Radar and Collision Avoidance	68
4.11.4.1	Accuracy of Heading and Speed Inputs	68
4.11.4.2	Plotting Periods	68
4.11.4.3	Changing Target Bearing	68
4.11.5	Radar Plotting Aids	68
4.11.6	Heading and Speed Inputs	68
4.11.7	Automatic Radar Target Acquisition	69
4.11.8	AIS Targets on ARPA	69
4.11.9	Radar and Navigation	69
4.11.9.1	Parallel Indexing	69
4.11.9.2	Charts on Radar	70
4.11.9.3	Electronic Mapping Functions	70
4.11.10	Search and Rescue Transponder	70
4.12	Charts and Nautical Publications	70
4.12.1	Carriage of Charts and Nautical Publications	70
4.12.2	Official Charts and Nautical Publications	70
4.12.3	Electronic Charts	70
4.12.3.1	Electronic Navigational Charts	71
4.12.3.2	Raster Navigational Charts	71
4.12.3.3	Chart Licences and Permits	71
4.13	Electronic Chart Display and Information System	72
4.13.1	Overview	72
4.13.2	Chart Updates	72
4.13.3	ECDIS Software Updates	72
4.13.4	Back-up Requirements	72
4.14	Integrated Bridge Systems and Integrated Navigation Systems	73
4.15	GMDSS Communications	74
4.15.1	GMDSS Equipment	74

PILOTAGE 75

5.1	Overview	76
5.2	Preparation for Pilotage	76
5.2.1	The Pilotage Plan	76
5.2.2	The Pilot	77
5.2.3	The Ship and Bridge Team	77

5.2.4	The Pilot Card	77
5.3	Safe Pilot Boarding	77
5.3.1	Pilot Boarding Time	77
5.3.2	Embarking the Pilot	77
5.4	Master/Pilot Information Exchange	78
5.4.1	Additional Pilots	78
5.5	Duties and Responsibilities	79
5.5.1	Bridge Team Responsibilities	79
5.5.2	Pilot's Responsibilities	80
5.6	Manoeuvring	80
5.6.1	Mooring Operations	80
5.6.2	Use of Tugs and Mooring Boats	80
5.7	Preparing the Outbound Pilotage Plan	81
5.8	Pilotage Exemption Certificates	81
5.9	Deep Sea Pilots	81

ANNEXES

ANNEX 1 – DYNAMIC POSITIONING 84

1.1	General	84
1.2	Operational Planning on DP Ships	84
1.3	Navigation in DP Mode	85
1.4	Controlling Speed and Direction in DP Mode	85
1.5	Operation and Maintenance of DP Systems	85

ANNEX 2 – ECDIS CARRIAGE REQUIREMENTS 87

ANNEX 3 – CHECKLISTS 88

SECTION A PILOTAGE	88
A1	Master/Pilot Information Exchange 89
A2	Pilot Card 91
A3	Wheelhouse Poster 93
A4	Required Boarding Arrangements for Pilots 94
SECTION B BRIDGE	95
B1	Steering Gear Test Routines 96
B2	Example of a Bridge Manning Matrix 97
B3	Familiarisation with Bridge Equipment 98
B4	ECDIS Familiarisation 101
B5	ECDIS Setup 104
B6	Preparations for Sea 105
B7	Preparations for Arrival 107
B8	Pilotage 109
B9	Passage Planning 110
B10	Navigation in Coastal Waters 112
B11	Navigation in Ocean Waters 113

B12	Anchoring and Anchor Watch	114
B13	Restricted Visibility	115
B14	Heavy Weather/Tropical Storm Areas	116
B15	Navigation in Ice	117
B16	Change of Watch at Sea	118
B17	Calling the Master	119
B18	Pre-operational Dynamic Positioning	120
B19	False Distress Alerts	122

SECTION C EMERGENCIES **123**

C1	Main Engine Failure	124
C2	Steering Failure	125
C3	Total Electrical Power Failure (Blackout)	126
C4	Collision	127
C5	Stranding or Grounding	128
C6	Man Overboard	129
C7	Fire	130
C8	Flooding/Hull Failure	131
C9	Search and Rescue and Receiving Distress Alerts	132
C10	Abandoning Ship	133

RECOMMENDED INDUSTRY PUBLICATIONS **134**